



Friday, 13 September 2013

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 23 September 2013**

commencing at **5.30 pm**

The meeting will be held in the Berry Head Hotel, Berry Head Road, Brixham,  
TQ5 9AJ

### **Members of the Committee**

Councillor Amil (Chairwoman)

Councillor Ellery	Councillor Stringer
Councillor Faulkner (J)	Mr Buckpitt
Councillor Hytche	Capt. Curtis
Councillor McPhail	Mr Jennings
Councillor James	Capt. Paul Lloyd
Mayor Oliver (Vice-Chair)	Mr Stewart
Councillor Richards	

---

**Working for a healthy, prosperous and happy Bay**

---

For information relating to this meeting or to request a copy in another format or language please contact:

**Kay Heywood, Town Hall, Castle Circus, Torquay, TQ1 3DR**  
**01803 207026**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)



# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 1 - 5)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 3 June 2013.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Appointment of External Advisor** (Verbal Report)  
To approve the recommendation for appointment of an External Advisor by the Harbour Appointments Sub-Committee and verbal update for a further appointment in December 2013.
5. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
6. **Torquay/Paignton and Brixham Harbour Liaison Forums** (To Follow)  
To note the minutes of the above Harbour Liaison Forums.
7. **Harbour Authority Business Risk Register** (Pages 6 - 11)  
To review the Harbour Authority Business Risk Register.

8. **Harbour Asset Review Working Party** (Pages 12 - 14)  
To receive recommendations from the Harbour Asset Review Working Party.
9. **Tor Bay Harbour Authority Budget Monitoring** (Pages 15 - 24)  
To consider the quarterly Budget Monitoring Report.
10. **Tor Bay Harbour Authority Performance Monitoring** (To Follow)  
To monitor the Performance of the Tor Bay Harbour Authority Business Unit (SPAR.Net).
11. **Annual Harbour Users Survey** (Pages 25 - 45)  
To consider the results of the Annual Harbour Users Survey.